

APPENDIX F CUMULATIVE LOG OF P&P AMENDMENTS

- All HASCNA members will be provided with a new Appendix F sheet by the Area Service Committee showing changes to Policies & Procedures as they occur.
- The log is cumulative and should be replaced in your hardcopy P&P package each time a new motion to amend is carried and you receive an updated Appendix F sheet.
- All amendments to Policies & Procedures will be incorporated into the P&P package in our yearly reprinting each March.

#	DATE CARRIED	MOTION #	MOTION
	Nov 2020		Webservant P&P passed
	Jan 2022		2022 Budget passed
	Sept 2022		2022 Budget passed again for 2023 (attached)
	Jan 2023		Received new insurance policy (attached)
	Aug 2023		Motion that we change 14.1 ASC Funds / General to read: All expenditures shall be paid by either cheque or Interac e-Transfer

HASCNA Budget 2022

Projected for 2021

Actual for 2021

Projected for 2022

Administrative Expense	Per month	Per Year	Per Month	Per Year		
Rent	\$75.00	\$900.00	\$0.00	\$0.00	\$30.00	\$360.00
Secretary/Chair Budget	\$0.00	\$0.00	\$0.00	\$0.00	\$20.00	\$240.00
Mail Box	\$18.74	\$224.87	\$18.86	\$226.37	\$19.17	\$230.00
Lit Rep Budget	\$4.17	\$50.00	\$0.00	\$0.00	\$21.25	\$255.00
Website	\$1.75	\$20.95	\$2.18	\$26.20	\$2.18	\$26.20
RCM Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Service System Coordinator	\$10.00	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00
ORCNA Rep Expenses	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Storage Locker	\$65.09	\$781.08	\$76.76	\$921.10	\$90.00	\$1,080.00
Meeting Lists	\$4.17	\$50.00	\$0.00	\$0.00	\$4.17	\$50.00
Miscellaneous (Zoom)	\$16.67	\$200.00	\$18.96	\$227.50	\$21.67	\$260.00
Subcommittee Budgets						
HIP	\$62.50	\$750.00	0.00	0.00	\$37.50	\$450.00
P&P Printing	\$0.00	\$0.00	0.00	0.00	\$16.67	\$200.00
Activities	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00
Newsletter	\$0.00	0.00	0.00	0.00	\$0.00	\$0.00
Regional Donations						
P & P Mandate	12.50	150.00	0.00	0.00	\$0.00	\$0.00
One Time Donation	41.93	503.10	0.00	0.00	\$0.00	\$0.00
Total Expenses	312.50	3,750.00	116.76	1,401.17	\$262.60	\$3,151.20
Income						
Group Donations	62.50	750.00	30.98	371.75	\$0.00	\$0.00
Other/Activities	0.00	0.00	193.98	2,327.80	\$0.00	\$0.00
Working Balance Holdback	250.00	3,000.00	0.00	0.00	\$0.00	\$0.00
Total Income	312.50	3,750.00	224.96	2,699.55	\$0.00	\$0.00
Income - Expenses	0	0.00	108.20	1,298.38	-\$262.60	-\$3,151.20

Notes

1. We found it difficult to predict expenses due to pandemic openings/lockdowns. 2021 actuals are not a good predictor.
2. Travel will not be a factor for RCM as Regional meetings will all be online except for the July Rotating Meeting
3. Orca rep could be similar to above
4. HIP Budget estimated at 50% of 2021 projected, + \$100. Some facilities are asking for services again.
5. Newsletter being done by Chair. Can be printed by individuals if they like.
6. Regional Donation - on hold - to be voted on with group conscience - projected income not clear.
7. Prudent Reserve = 525.20. Bank balance = 4311.37-525.20= \$3786.17 4311.37 - 525.20 = Projected Budget 3151.20 = Working Balance of \$634.97

23/01/24

Maud Harris